

**IAABO - Central Maine Board #20**  
**Election of Members/Duties**  
**Spring Meeting 2025**

IAABO Central Maine Board #20 will hold elections for the following positions during the end of season meeting scheduled for February 23, 2025.

If you are interested in running for any of these offices, please notify the Secretary/Treasurer, [Chris Barstow](#), no later than February 1, 2025. Please indicate what position you would like to be considered for.

Below are the basic duties of each position:

**Vice-President:** The Vice-President (VP) shall be elected by the membership for a period of two years. He/she shall be part of the Executive Committee (EC). In the absence of the President, the VP shall conduct the business of the board. The VP is responsible for oversight of the High School Assignment Scheduling. Members of the board according to policy will use the VP to resolve assigning issues. The VP shall determine what actions may be necessary to assist the member in resolution of their personal schedule.

**Secretary/Treasurer:** The Secretary/Treasurer shall be elected by the membership for a period of two years. He/she shall be part of the Executive Committee. In the absence of the Secretary/Treasurer, the President shall designate a member responsible for carrying out applicable duties, including but not limited to record keeping, reporting to the membership, and the administration of the board accounting systems. The Secretary/Treasurer shall be record keeper of meetings. These include both Executive and Business Membership meetings conducted as established by the Executive Committee. The Secretary/Treasurer will be responsible for collection of dues and payment of Board expenses. The Secretary/Treasurer shall keep record of the income of the Board and present a report to the membership at the Annual Meeting. This formal report shall also be provided via the Board website.

**Member at Large #2:** The Member at Large #2 (MAL2) shall be elected by the membership for a period of two years. This member shall be elected one year opposite MAL1 and shall assist MAL1 with recruitment of officials. The MAL2 shall assist the President and VP with matters of the board.

**Commission Representative:** The Commission Representative (CR) shall be elected by the membership for a period of two years. He/she is part of the Executive Committee (EC). The CR shall represent the board at each Commission meeting and bring the concerns of Board 20 to the state meetings. The CR shall make a report to the EC through electronic means as needed to inform the EC of changes at the state level regarding the operations of basketball in the state.